



Helping Hands Critical Home Repair

29349 W. Maple Avenue
Suite 3
Trappe, MD 21673
410-476-3204
MHIC: 146618

SCOPE OF WORK

Homeowner(s) Name: Habitat for Humanity Choptank, Inc.

Property Address: 500 – 502 Pine St
Street

<u>Cambridge</u>	<u>MD</u>	<u>21613</u>
City	State	Zip Code

Phone Number: 410-459-2429 (Cell) 410-476-3204 ext316
(Office)

As part of the attached Homeowner Agreement, Habitat for Humanity Choptank agrees to perform the following repairs to the home at the address listed above. If the homeowner wishes to request any repairs beyond those listed below he/she should complete and submit a new application after these repairs are completed.

Repairs to be completed:

Demolition

1. Contractor shall clean up, remove, and dispose of all debris associated with this work. Maintain cleanliness of the property at all times.
2. All work debris, tools and materials to be cleaned up after each shift and at the end of the project to provide clean and safe environment.

Exterior Demo:

3. Contractor is responsible for making sure water is shut off at the meter box and disconnected.
4. Contractor is responsible for disconnecting the sewer line and capping it in accordance with Local Regulations.
5. Contractor shall remove the existing front porch and dispose of all debris. This includes the footers, steps, blocking, etc. None of the debris shall remain on the job site for more than 24 hours.
6. Contractor is responsible for removing Asbestos siding. Asbestos siding shall be removed and disposed of in accordance to EPA and OSHA regulations. Siding should be removed down to the original lap siding or sheathing.
7. All shutters shall be removed and disposed of.
8. All Exterior plumbing vents shall be removed and disposed of.
9. All electrical conduit, meter box, telephone box, wires, etc on the exterior of the house shall be removed and disposed of.

10. Back steps shall be removed, including any footers and disposed of.
11. Back shed shall be demolished, including any footers, concrete pad, etc and disposed of.
12. Exterior heater exhaust pipes shall be removed and disposed of.
13. Both brick chimneys shall be demolished and disposed of.

Interior Demo:

14. Contractor shall remove all interior finishes from the walls and ceiling down to the framing. All insulation shall be removed from the house. All cabinets, vanities, appliances, interior doors, trim, bathroom and kitchen fixtures shall be removed. All framing shall be free of fasteners or other protrusions from framing. All demolition materials shall be removed and disposed of.
15. Contractor is responsible for trim and doors removal and disposed of in accordance to lead remediation and disposed of in accordance EPA and OSHA regulations.
16. Contractor is responsible for removing any floor coverings such as tiles, carpet, etc. All demolition materials shall be removed and disposed of. Contractor shall remove the asbestos tile in kitchens and bathrooms and disposed of in accordance to EPA and OSHA regulations.
17. Contractor shall remove all plumbing pipes down to the stand pipe leaving at least a foot above ground. Sewer and water line coming into the crawlspace from the street shall be capped. All plumbing fixtures such as toilets, tubes, sinks, water heater, etc. removed and disposed of.
18. Contractor shall remove all wiring from the panel to the rest of the house. Including receptacles, switches, electrical fixtures, panel box, etc. and disposed of.
19. All chimneys shall be removed completely.
20. Contractor shall remove anything that is left in the house and dispose of it.
21. Contractor shall leave the house clean and clear of all debris, dust, and dirt.
22. Contractor shall board up all windows from the inside of the house. Exterior doors shall remain in place.

_____/____ I have reviewed this Scope of Work with the Habitat MHIC Salesperson and acknowledge that I understand and have asked questions about the proposed work to be completed. I understand that the Work listed above is the proposal of Work to be completed and no other Work is being considered. I further understand that my initials do not bind myself or Habitat to the completion of the Work outlined above.

John T. Piposzar, Jr., I have reviewed this Scope of Work with the homeowner(s) on _____. As part of the attached Homeowner Agreement, Habitat for Humanity Choptank agrees to perform the described repairs to the home at the address listed above. Any alteration or deviation from the Scope of Work involving extra costs of materials or labor will result in a Change Order and Homeowner Agreement Addendum outlining the additional work and any related increase in project costs.

Contractor's Signature: _____ **Date:** _____

Habitat Staff Signature: _____ **Date:** _____

Critical Home Repair Manager